Test Result

sophia®

Name:	John Doe
Date of birth:	01.01.1990
Test:	Demo assessment
Date:	10.02.2019
Duration:	59 minutes

Category	Result
Total	57%
Multiple Choice Questions	100%
Operating System	100%
Word	50%
Excel	67%
Powerpoint	0%
Browser	0%
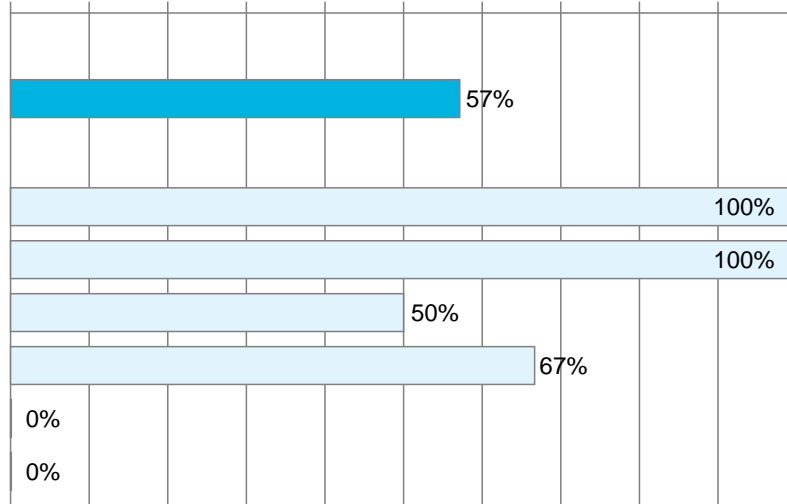
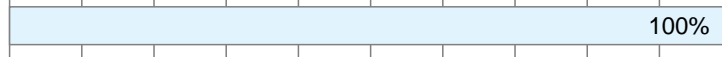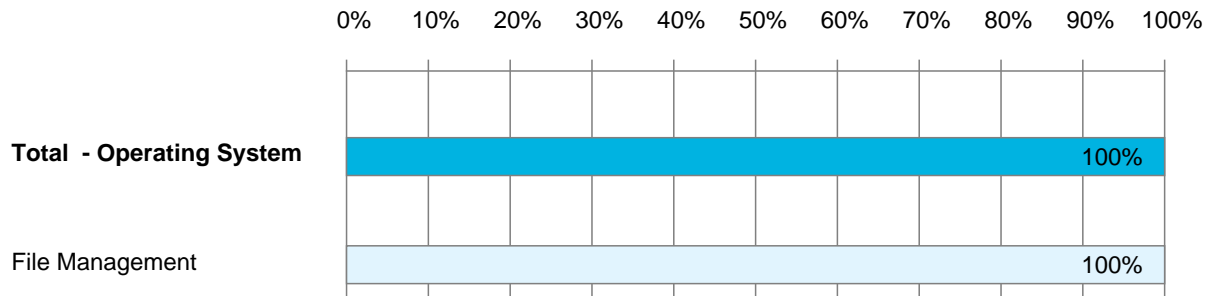| 0% | 10% | 20% | 30% | 40% | 50% | 60% | 70% | 80% | 90% | 100% |

Total - Multiple Choice Questions   100%

Computers and Devices   100%

Question	Suggested solution	Answer

	0%	10%	20%	30%	40%	50%	60%	70%	80%	90%	100%

Total - Operating System 100%

File Management 100%

Question	Suggested solution	Answer

| | 0% | 10% | 20% | 30% | 40% | 50% | 60% | 70% | 80% | 90% | 100% |

Total - Word 50%

Formatting 50%
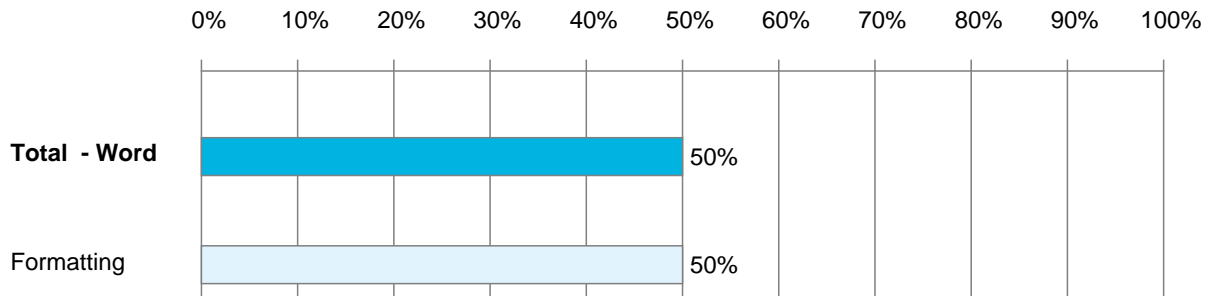
Question	Suggested solution	Answer
In the last paragraph select the words **Price:** and **Order:** and apply **italics** and **underline**.	Select the words Tab **Home**, Group **Font**, Button **Italic** Tab **Home**, Group **Font**, Button **Underline**	incorrect [0/1]

| | 0% | 10% | 20% | 30% | 40% | 50% | 60% | 70% | 80% | 90% | 100% |

Total - Excel ▮ 67%

Formulas and Functions ▮ 100%

Prepare Outputs ▮ 0%

Charts ▮ 100%
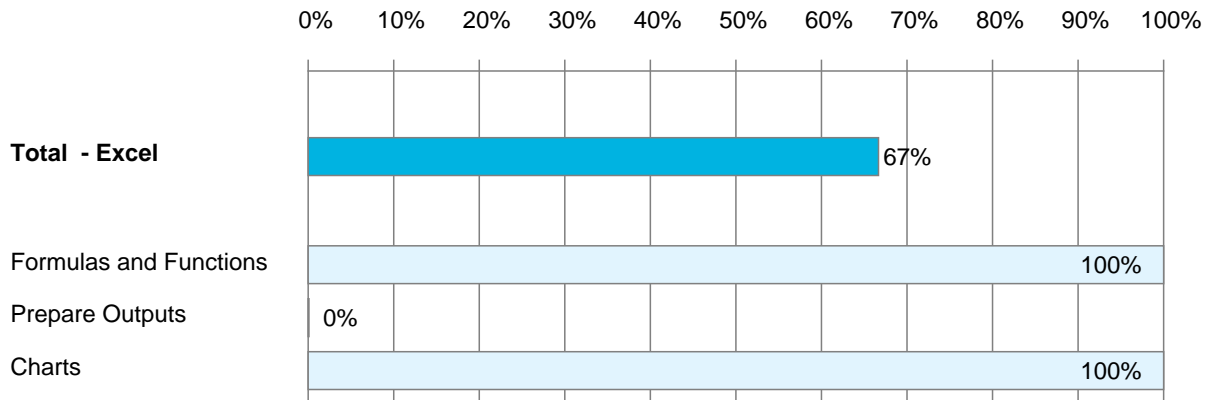
Question	Suggested solution	Answer
Worksheet **ticket_sale**: Change the orientation of the sheet to portrait.	Activate worksheet ticket_sale Tab **Page Layout**, Group **Page Setup** Button **Orientation**, Command **Portrait**	incorrect [0/1]

	0%	10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Total - Powerpoint	0%										
Developing a Presentation	0%										

Question	Suggested solution	Answer
Delete the **shoes** image, which appears at the top right of every slide.	Tab **View**, Group **Master Views**, Button **Slide Master** Click **Slide Master** in **Thumbnail pane** Select image shoes, Key **Del**	incorrect [0/1]

	0%	10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Total - Browser	0%										
Using Online Collaborative Tools	0%										
Mobile Collaboration	0%										

Question	Suggested solution	Answer
Start the web browser and open the website **www.ocg.cc/online/en**. Activate the link to **Online Storage**. Upload the following file: **P:\Sophia_Test\course_material.docx**.	Enter in address bar of Browser **www.ocg.cc/online/en**, press **Enter** Click **Online Storage**, Click **Upload** Click **Browse...**, in **Navigation pane** select folder **P:\Sophia_Test**, in **Contents window** Double-click **Course_material.docx** **Upload**	incorrect [0/1]
Go **Back to Test Homepage** and then to **Social Network** Open the profile of **Lucas Baron**. In the **settings** change the **privacy settings** to **friends** and save.	Click **Back to Test Homepage**, Click **Social Network**, Click **Lucas Baron** Click **settings**, activate Option **friends** **Save**	incorrect [0/1]
Go **Back to Test Homepage** and then to **Smartphone**. To create a connection to the Internet activate **Settings** and select the wireless network **Shopping Center**. The password is: **shop55** Connect to the network.	Click **Back to Test Homepage**, Click **Smartphone** Click **Settings**, Click Wireless and Networks Select Shopping Center, click **connect**, enter the password in the box **Connect**	incorrect [0/1]